



East Cambridgeshire
District Council

Member Induction Day 1

Welcome to East Cambridgeshire District Council

12th May 2023

Your Council and Your Role as a Councillor – morning session

- *9:00am – Tours of The Grange / Tea & Coffee*
- 9:45am – Chief Executive and Corporate Management Team
- 10:15am – Structure of Local Government, Committee Structure of the Council, and Support Services to Councillors
- *11:00am – Tea & Coffee break*
- 11:15am – Constitution, Procedure Rules / Protocols, Data Protection & Freedom of Information
- 12:15pm – Local Authority Finance, Medium Term Financial Strategy
- 12:45pm – Safeguarding Awareness
- *1:00pm – Lunch break (includes opportunity for Reprographics to take individual Councillor photograph)*



Your Council and Your Role as a Councillor – afternoon session

- *1:00pm – Lunch break (includes opportunity for Reprographics to take individual Councillor photograph)*
- 2:00pm – Planning
- *3:15pm – Tea & Coffee break*
- 3:30pm – Licensing
- *4:15pm – Close*

A reminder for next week:

Induction Day 2 – “Council Services and Programmes”

- Tuesday 16th May from 9:30am
- IT Services for Councillors (9:45-11:00am)
- Introduction to the Council’s Trading Companies (11:30am-12:45pm)
- Information stalls for 14 Council services and programmes (1:30-3:30pm)
 - Anglia Revenues Partnership
 - Building Control
 - Communications
 - Communities
 - Community Safety
 - Customer Services
 - Digital Services
 - Environmental Services
 - Home Improvement Agency
 - Housing & Community Advice Service
 - Economic Development and E-Space
 - Section 106 and Community Infrastructure Levy (CIL)
 - Strategic Planning (Climate and Natural Environment)
 - Strategic Planning (Planning Policy)



Some upcoming training sessions...

- An Introduction to Licensing Committee & Licensing Hearings – Thursday 1st June (10am-4:30pm, in person)
- An Introduction to Planning and Defensible Decision Making – Tuesday 6th June (full day, in person)
- Environment Plan Briefing – Tuesday 13th June (6:00-8:00pm, remote)
- Audit Committee Training – Thursday 15th June (6:00-8:00pm, remote)
- Media Skills – Monday 26th June (6:00-8:00pm, in person)
- Risk Management – Tuesday 11th July (6:00-8:00pm, remote)
- Safeguarding Role of Members – Thursday 20th July (6:00-8:00pm, in person)

Please contact democratic.services@eastcambs.gov.uk if you need a new copy of the training programme.



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