

West Area Neighbourhood Panel

Monday 15 July 2013 – Witchford Village Hall – 7.02pm

PRESENT:

Cllr Peter Goddard	Haddenham Parish Council
Cllr Owen Winters	Little Downham Parish Council
Cllr Jean Ballantyne	Little Thetford Parish Council
Cllr Elizabeth Stazicker	Mepal Parish Council
Cllr Penny Mayo	Sutton Parish Council
Cllr Peter Warren	Wilburton Parish Council
Cllr Mike Blaxhill	Witchford Parish Council
Cllr Tony Goodge	East Cambridgeshire District Council (ECDC)
Cllr Bill Hunt	East Cambridgeshire District Council (ECDC)
Cllr Peter Moakes	East Cambridgeshire District Council (ECDC)
Cllr Gareth Wilson	East Cambridgeshire District Council (ECDC)
Cllr Philip Read	Cambridgeshire County Council (CCC)

OFFICERS

Inspector Paul Ormerod	Cambridgeshire Constabulary
Liz Knox	Head of Environmental Services, ECDC
Lewis Bage	Project Officer (Leisure and Community Services), ECDC
Melanie Sage	Democratic Services Officer, ECDC
Terry Jordan	Neighbourhood Panel Liaison Officer, CCC

IN ATTENDANCE

Emma Grima	Infrastructure Project Manager, ECDC
Patrick Pierrepont	Project Manager (Waste Services), ECDC

ALSO IN ATTENDANCE: 5 members of the public (including 1 Mepal Parish Councillor, 1 Witchford Parish Councillor and 1 Parish Clerk).

WNP13/01 Election of Chairman and Appointment of Vice-Chairman

Cllr Elizabeth Stazicker was proposed and seconded as Chairman of the West Area Neighbourhood Panel. There being no other nominations, Cllr Elizabeth Stazicker was duly appointed as Chairman of the Panel for the ensuing municipal year.

Cllr Gareth Wilson was proposed and seconded as Vice-Chairman of the West Area Neighbourhood Panel. There being no other nominations, Cllr Gareth Wilson was duly appointed as Vice-Chairman of the Panel for the ensuing municipal year.

WNP13/02 Introductions and Apologies

The Chairman announced with great sadness the passing of former Chief Inspector Alan Savill. Mr Savill had been involved and of great importance when the Neighbourhood Panels had been established. On behalf of the West Neighbourhood Panel, the Chairman would write to Mr Savill's wife and family to express its sympathy.

Subsequently the Panel observed two minute's silence as a mark of respect following the passing of former Chief Inspector Alan Savill.

Apologies for absence were received from Coveney Parish Cllr Border.

Cllr Balmforth from Witcham Parish Council submitted apologies for absence prior to the meeting. However, this was not announced at the meeting as the Community Development and Engagement Officer (James Nairn) (E CDC) did not receive the email until the following morning.

WNP13/03 Chairman's Announcements and Consultation Items

The Chairman made the following announcements:

- Requested that everyone ensure they complete the attendance list.
- Requested that everyone ensure at the end of the meeting they complete the 'Have Your Say' evaluation form.
- Highlighted the following item currently out for consultation, as detailed on the reverse of the agenda sheet:

'East Cambridgeshire District Council Consultee Register'

If you would like the opportunity to get involved in local decision making by acting as a sounding board for future policy or service proposals, then why not join the Council's new Register of Consultees and give us your views about the decisions we make and the services we provide.

If you would like the opportunity to join the Council's consultee register, then please complete the online application form at: <http://www.eastcambs.gov.uk/east-cambs-district-council/consultee-register>

WNP13/04 Neighbourhood Update

The Panel received an update on the non-policing priorities set for the District Council and other issues raised at the previous Panel meeting:

East Cambridgeshire District Council Update	
Non-Policing Priorities:	
Dog Fouling across the panel area	<p>Dog fouling is routinely removed during street cleaning activities and in response to reports of deposits. The level of reports is used to identify areas in most need of enforcement attention, although the chances of observing an offence in progress are limited unless details of regular times, locations and offenders can be provided.</p> <p>Between 1 April and 30 June 2013, 9 incidents were reported in the panel area (Haddenham - 1, Little Downham - 1, Sutton 6, Witchford -1). Routine enforcement patrols had been conducted in the area, but no offenders had been apprehended. All of the reports from Sutton were for different streets. During April a walk through inspection of the centre of Sutton was made to assess the level of fouling. At the time only 1 deposit was found, but the process will be repeated as part of monitoring of cleansing standards. Please report dog fouling at the time, rather than waiting for a Neighbourhood Panel meeting as it enables quicker removal of deposits and provides</p>

	<p>a better indication of where and when offences are taking place. Any information about regular patterns or offenders will help to target offenders.</p> <p>Information had been circulated to Parish Councils for inclusion in their newsletters. The Council's Dog Warden who worked part-time and usually dealt with stray dogs was providing additional assistance to address this issue.</p>
Litter on the verges across the panel area	Routine cleansing and monitoring of standards was taking place. If cleansing problems were immediately reported the matter could be inspected and the necessary action requested. It was important that specific locations were clearly identified to help target limited inspection capacity.
Other Issues Raised at the Previous Panel Meeting:	
Issues about planning consent of hazardous materials to be stored at Block Fen, Mepal	ECDC were consulted on the variation to conditions 3 and 5 of planning permission E/03005/10/CW. Officers from Environmental Services were satisfied that the variation to allow hazardous waste to be imported and processed would be covered by the Environment Permit for the site. The Environment Agency issued the Permits and would need to be satisfied that adequate controls were in place before granting a variation.
Concerns around the communication between the parishes in East Cambs and Fenland District Council regarding planning applications, Mepal	If the concern related to Fenland District Council not consulting parishes within the district it would be best dealt with if the effected parish/parishes wrote directly to Fenland District Council. Where ECDC had applications on the borders of the district, the Council contacted the neighbouring parishes and it was hoped that Fenland District Council had a similar arrangement. ECDC Planning Officers had spoken to Fenland District Council.
Concern some people worse off and what that might mean to Mepal and other parishes in the west. An understanding of the percentage and demographics of people worse off. Mepal	Sanctuary Housing's Welfare Reform presentation had been circulated to Mepal Parish Council, as requested.
Dog Fouling. Particularly bad in the High Street, Sutton	Please report fouling when it occurred to enable speedy removal. Additional inspections of the area had been arranged in an attempt to resolve any issues. Out of the 6 reported incidents in the Panel area during April-June 2013 there was only 1 report of fouling which was in Sutton High Street.
Bags of rubbish at Jardine Packaging. Very unsightly. Can they keep the bags lower than the bank?	The Planning Team at ECDC stated that it seemed to be more of a behavioural aspect rather than something that would necessarily arise from the use of land that had been granted permission. It was not appropriate for the District Council to comment on such business operations. It was more likely to be accepted positively if an approach was made directly to the business by the Parish. It was unlikely that ECDC would be able to instigate any formal action. The level of bags now

<p>Concerns about the amount of traffic (particularly aggregate lorries) coming through Wilburton. People can taste the fumes of lorries after a walk. Areas: High Street, Wilburton (used as a shortcut from A14 to Newmarket) – almost every day.</p>	<p>appeared to have been reduced in-line with the grass bank. Parish Councils are requested to write to specific, offending companies and also to respond to consultations on renewal of licences.</p>
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- Are ECDC consulted on the renewal of licences? The Head of Environmental Services would enquire of the process and of ECDC's involvement.
- It was requested that ECDC notify Parish Councils when licences were due for renewal. It was explained that this would be dependent on ECDC's involvement in the process and when ECDC were informed of the renewal.
- CCC is responsible for waste and gravel extraction so it was suspected that CCC approved such licences.
- The Traffic Commissioners in Cambridge granted Operator Licences for Heavy Commercial Vehicles.
- CCC had endorsed a Waste Management document. However, lorries were not precluded from using other roads.
- CCC had an Advanced Freight Route map. However, there was nothing to prevent vehicles using any road unless prohibited do to so by highway law.
- Lorries had to use a prescribed route when the Grunty Fen Recycling site was open.
- When applications were considered by CCC Planning Committee all new applications included a routing agreement. However, this could not be easily enforced. It was noted that independent operators were not restricted to using a specific route.

<p>The amount of rubbish in the countryside is everywhere. Particularly Station Road, but generally everywhere. Wilburton</p>	<p>Officers routinely monitor cleansing problems as they travel around the district, but will inspect and request work to be carried out where specific problems are identified. Please report problems at the time and give specific locations to help target resources.</p>
<p>Frustration at continuing lack of co-ordination between grass cutting and litter picking. ECDC would like a grass cutting timetable to enable litter picking to be carried out first. This is an issue across the Panel area. Witchford – ECDC and CCC</p>	<p>ECDC have now been provided with grass cutting schedules by CCC. These have been given to Veolia in an attempt to arrange litter removal before grass is cut, but information is limited to zones and grass cutting progress varies dependant on weather conditions. The Council would continue with its endeavours to improve this issue.</p>

- It was reported that litter picking had not occurred before the grass was cut a week ago last Tuesday.

<p>Dog Waste Bin – always full. Photos have been sent of specific locations. Broadway and Elm Close are key. Weekly collections are not happening. Also happening in Haddenham and Wilburton.</p>	<p>The dog bins listed are scheduled to be emptied on Wednesdays and checks are being made to ensure that schedules are maintained. If a bin is reported as full between routine emptying, additional visits will be organised and if necessary long-term arrangements put in place.</p>
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- In Witchford the bags used to line the dog waste bins are alternated each week by two different colours (pink and black), thereby it was obvious when a bin had been emptied. It was requested that this practice be implemented throughout the district. The monitoring policy would be provided to the next Panel meeting.

<p>Verge-side litter is not being picked up – e.g. Grunty Fen from Witchford. Entering Witchford from Ely also very poor. Not being done every six weeks.</p>	<p>This area has recently been litter picked by Community Payback individuals and subsequently found to be relatively litter-free. The area will be monitored for deterioration.</p>
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The Panel did not set any non-policing priorities for CCC. The Panel received an update on other CCC related issues raised at the previous Panel meeting:

<p>Cambridgeshire County Council Update</p>	
<p>Pot holes and general poor state of roads continues to be a problem in Haddenham.</p>	<p>Currently the schemes that are being delivered are part of the approved 2013/14 Transport Delivery Plan; these include those maintenance schemes for implementation in the first six months of the current year (April - September). These schemes all scored 10 or above using the existing scoring matrix.</p> <p>A review of the prioritisation process is currently being undertaken to ensure that the schemes which local Councillors indicate as a priority for local communities are suitably reflected in the scoring. Local Councillors will be consulted about the new proposals in the next few months and the programme for the remainder of the year will be established and reported to the County Council's Cabinet in September 2013 for approval.</p> <p>This is likely to change the prioritisation order of schemes on the existing list and, thus, some schemes which are currently near the top of the priority list might not remain as high on the new list and, consequently, not be able to be implemented in 2013/14.</p> <p>In the financial year 2012/13, Wilburton Road, Haddenham was re-surfaced at a cost of £95,000.</p>

	<p>The three schemes listed below are currently identified for consideration/prioritisation:</p> <ul style="list-style-type: none"> • A1123 Hop Row - New Road, Haddenham: £86,000 • A1123 West End, Haddenham: £64,500 • A1123 Hill Row Causeway, Haddenham: £268,000. <p>It was not possible to say at this time where the schemes will sit within the prioritisation process.</p>
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It was noted that Mepal Parish Council had not yet been consulted. With the summer recess looming it was difficult to consult with Councillors during this time. It would be helpful for Councillors to know the definition of who CCC considered to be 'local Councillors'.

<p>There have been a large number of accidents between Sutton and Earith recently. Is action being taken by the Local Highway Authority to seek to reduce the likelihood of future incidents?</p>	<p>An assessment of the accidents between Earith and Sutton over a five year period has been undertaken by officers of the County Council's Road Safety Team.</p> <p>Over the last five years, the 5.5km length of road has seen 12 slight and 3 serious injury accidents. There are currently no cluster sites along this length.</p> <p>Whilst it was appreciated that there was concern along this length of carriageway, the priority for the Road Safety Team was to address formally identified accident cluster sites.</p> <p>A cluster site is defined as a junction or 100 metre length of road (in the most recent 3 calendar year period) with: 6 or more slight injury accidents; 3 or more fatal or serious accidents; or 5 or more injury accidents providing that one of them is fatal or serious.</p> <p>Cambridgeshire has approximately 104 such sites and the Road Safety Team prioritises where engineering works are undertaken by the accident reductions to be achieved.</p>
<p>In Sutton, traffic often backs-up at chicane as far as the main roundabout, providing the potential for accidents; this is particularly prevalent at peak times and when the traffic is being re-routed via Sutton because of an accident on the A142. The community asks whether it would be possible to replace the current traffic calming measure with an alternative solution,</p>	<p>Removal of the current traffic calming scheme and installation of alternative features would carry a high financial cost, which, unfortunately, CCC could not undertake within the current financial climate.</p> <p>From a safety perspective, there do not appear to be any injury accidents in the vicinity of the traffic calming. Whilst there have been 2 at the A142 roundabout, the details do not suggest that they were the result of queuing traffic into Sutton. Therefore, this is not something that the County Council's Road Safety Team could pursue at this time.</p> <p>Whilst mini roundabouts are often used as part of an area wide traffic calming scheme, they have mixed results when used in isolation. There are a lot of points to consider before a roundabout is agreed as the most appropriate junction. This site does raise some initial safety concerns with regard to approach speeds, deflection and a predominant traffic flow along the main</p>

<p>such as the creation of a mini-roundabout at Church Lane.</p>	<p>road.</p> <p>Below is a link to the Local Highway improvement initiative which gives some more details on a possible way forward:</p> <p>http://www.cambridgeshire.gov.uk/transport/localism/Minor+works+funding+opportunities.htm</p>
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Policing Priorities

Subsequently the Panel received an update from Inspector Ormerod on the policing priority set and other police issues raised at the previous Panel meeting:

<p>Speeding – from Stretham into Wilburton</p>	<p>Police speed checks had been conducted on this road on a number of occasions. Until 2 days ago no vehicles had been found to be exceeding the threshold for prosecution for speeding. 2 drivers had been given words of advice as they had been driving in excess of 30mph but had not been speeding in excess of the threshold for prosecution for speeding. The vast majority of drivers were complying with the speed limit.</p> <p>Speedwatch had monitored 269 vehicles where 1 vehicle had been found to be exceeding 45mph.</p> <p>The Police Safety Camera van had been requested to attend the location. Unfortunately no data from the Police Safety Camera van was currently available as all information was collated in Stevenage and, despite a number of requests the data had not been forthcoming.</p> <p>Evidence from Police and Speedwatch activity in the area would suggest that speeding was not a problem at this location. It was therefore proposed to discharge this priority.</p>
<p>Other Issues Raised at the Previous Panel Meeting:</p>	
<p>Speeding, large tractors along the High Street, Wilburton</p>	<p>Speed enforcement and monitoring has been conducted in Wilburton, linked to the adopted panel priority.</p> <p>No tractors had been found to be exceeding the speed limit, and Police and Speedwatch feedback from other locations in the district would suggest that whilst there is a perception that tractors are speeding, this is not found to be the case when their speeds are recorded. The issue had also been raised at the South and the Littleport Neighbourhood Panel meetings.</p>
<p>Lots of cars with defective headlights have been noticed. Witchford</p>	<p>If an officer becomes aware of a vehicle being driven with defective headlights then this would normally be dealt with by way of a Vehicle Defect Rectification Notice, or by issuing a Fixed Penalty Notice. A Vehicle Defect Rectification Notice provides the driver with 14 days to rectify the problem/s with the vehicle, which needs to be signed off by a garage before presenting the information to the police.</p>
<p>Feedback on the acquisitive crime across the panel area</p>	<p>Figures in relation to overall crime and a breakdown of acquisitive crime figures were provided at the Neighbourhood Panel meeting.</p> <p>Crime and ASB (Anti-Social Behaviour) data can be accessed at http://www.police.uk/. This site provided street-level crime and outcome maps and data, along with details of the local policing teams and forthcoming meetings.</p>

	<p>Parish-level crime statistics were also available on the Cambridgeshire Constabulary website, at: http://www.cambs.police.uk/LocalPolicing/CrimeData.aspx and are updated on a monthly basis.</p>
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A 'Neighbourhood Alert' system was to be introduced by the end of August 2013 which would replace the 'E-Cops' system. The 'Neighbourhood Alert' system was a communication messaging system that provided information on issues within particular areas. The new system provided more functionality than the 'E-cops' system and could be linked to Twitter and Facebook.

In response to a question, it was confirmed that the 'Neighbourhood Alert' system would compliment the 'Shape Your Place' website and not work in competition with the website.

Total crime in the West Neighbourhood Panel area was below the figure for the last two years and had decreased during April 2013 – June 2013 in comparison to the same period the previous year (202 incidents in 2012 and 103 incidents in 2013).

A breakdown of the number of incidents for different types of crime was provided, including:

- Burglary (dwelling) - 16 incidents in 2012, 3 incidents in 2013.
- Burglary (non-dwelling) - 19 incidents in 2012, 18 incidents in 2013. This type of crime was an issue for the area as it affected property such as farms and out-buildings.
- Violent crime - 24 incidents in 2012, 14 incidents in 2013.
- Criminal damage – 17 incidents in 2012, 22 incidents in 2013.

During January – March 2013 5 thefts had been reported from shop premises which included 3 incidents at the same shop committed by the same individual and a forged £20 in the shop at Little Downham.

Total Anti Social Behaviour incidents had decreased in comparison to the same period the previous year - April 2013 – June 2013 (87 incidents in 2012 and 58 incidents in 2013).

Since the last Panel meeting vehicle crime in the Haddenham ward had increased. 3 vans had been broken into in Witchford during 9 - 10 April where tools had been stolen. 2 vans had been broken into in Haddenham during 4 – 5 June and again tools had been stolen.

Since the last Panel meeting there had been an increase in criminal damage reported in Little Downham affecting the conservation area, fishing pits, buildings and vehicles. 6 incidents had occurred between 1 April – 28 May 2013. The suspect/s were unknown and local police patrols had been increased in Little Downham, particularly in the conservation area. No offences had been reported since the end of May 2013.

In response to a question regarding the increase in criminal damage in Little Downham, Inspector Ormerod explained that in all of the incidents it was suspected that youths were responsible due to the type of criminal damage committed.

WNP13/05 Waste Management and Collection Presentation

The Panel received a presentation on Waste Collection Service Changes from Patrick Pierrepont, Project Manager (Waste Services) at ECDC.

The presentation can be viewed via the following link:

http://www.eastcambs.gov.uk/sites/default/files/agendas/wnp150713ag_WastePresentation.pdf

A summary of the presentation is as follows:

- East Cambridgeshire District Council originally was a recycling pioneer. However, services had not continued to progress and the district now recycled less than any other authority in the Cambridgeshire District.
- Following a successful bid to the Departments for Communities and Local Government (DCLG), the Council was awarded nearly £5 million via its 'Supporting Weekly Collections Fund' Scheme. The aim of the grant was to encourage Councils to retain or return to weekly refuse collections. If refuse collections were weekly, funds were targeted at improving recycling services. The maximum bid amount that could have been received was £5 million.
- Currently paper, glass and cans, which have to be separated, were collected via a black box. A 240 litre wheeled bin, where materials could be mixed, would replace the black box scheme. In addition plastic, tetrapak and cardboard would also be collected via this wheeled bin. Currently garden waste, food waste and cardboard is collected via a brown sack. A separate 240 litre wheeled bin would replace this service. Due to the value of cardboard this would no longer be collected with compostable waste, but with the recyclables. There would be no change to the black bag service other than a supply of black bags would be delivered annually rather than a replacement bag issued each week. The Council often received complaints that properties never received the same black box when it was placed outside on collection day or that the brown sacks had blown away or had got wet. Therefore the wheeled bin service would resolve such complaints.
- Changes to the waste collection service were required in order to: improve the districts recycling rate from 34% to 45-50%; comply with the EU target that had been imposed on central government that plastic kerbside recycling should be introduced by 2015 and authorities should be achieving a recycling target of 50% by 2020; to recycle a wider range of materials; to provide a simpler service for users; to increase customer satisfaction with services and increase service alignment with neighbouring councils.
- Failure to achieve the EU targets would result in potentially massive fines, which would ultimately be passed to the offending authorities or to those authorities that had done the least to improve its recycling performance.
- Providing a simpler service for users would encourage people to recycle.
- A breakdown of how the funding obtained via the 'Supporting Weekly Collections Fund' Scheme had been used was presented. This included the purchase of 12 vehicles and the recruitment of additional temporary staff on fixed term contracts.
- Prior to the implementation of the new waste collection service the Council had undertaken a public consultation exercise via a questionnaire which had generated 347 responses. The responses had mostly been positive and a sample of the responses were provided.
- The Recycling Team would be attending a wide variety of events to promote the changes to the waste collection service including Little Thetford Feast and Haddenham Steam Engine Rally, and would be using various forms of media. The Team had recently attended Ely Aquafest and all comments received from the public

were that wheeled bins were long overdue. The Team had also attended Fordham Feast and the AmeyCespa Recycling Open Day.

- A leaflet to explain the new Recycling Service was imminently due to be distributed to every household within the district and was available at the meeting.
- A survey of properties had been conducted to assess their suitability to receive the new service. The Recycling Team were now meeting with homeowners to discuss an alternative service where space or access issues prevented a wheeled bin service being viable.
- The wheeled bins would be delivered over 10 weeks commencing on 2 September 2013 based on the existing collection rounds. There would be no changes to collection days. Recyclables and garden and food waste will be collected on alternate weeks to reduce the number of bins that are placed out for collection and to reduce the number of vehicles in an area at any one time.

Following the conclusion of the presentation, Members asked questions/made statements and a summary of the discussions and officer responses are as follows:

- Has every Parish Council received this presentation?

No, but the Recycling Team welcomed invites from Parish Councils to attend their meetings to deliver the presentation.

- Will posters be provided to every Parish Council to advertise Waste Collection Service Changes?

Yes.

- Do the Recycling Team have dates when Parish Council newsletters are circulated to enable waste collection service changes to be advertised via this media?

This information can be obtained and information circulated via Parish Council newsletters.

- Public should be provided with information on how the recyclable material is being re-used. Wanted information of exactly what the material is re-used for.

Material is taken to the AmeyCespa recycling facility in Waterbeach, where the materials are separated and where ever possible re-used. The end product for each material is fully traceable and this information could be provided subsequent to the meeting by the Project Manager (Waste Services).

Cllr Read noted that attending an open day at the AmeyCespa recycling facility in Waterbeach was very useful and provided such information. For instance wood is used in the incinerator to provide heat and power for Addenbrookes hospital, metal products are melted down and glass re-used for other glass products.

- What happens if a resident is physically unable to manage a wheeled bin?

If a person was unable to use a wheeled bin an alternative service would be offered if the Waste and Recycling Team were contacted.

- Concerned that on collect days empty bins could be blown over and cause damage. Who would be responsible for compensating for the damage?

This had not been an issue raised by any other authority that was already operating a wheeled bin service. The bins remained the property of ECDC and if a claim was submitted for damage as a result of a wheeled bin this would be considered by ECDC in the same manner as any other insurance claim.

- As the black bags would continue to be collected each week this would not necessarily encourage people to recycle. How will households that are not recycling be policed?

The Promotions Officers will be targeting particular areas where recycling needs to be improved. Wherever possible households will be encouraged to recycle.

- Is the Mechanical Biological Treatment plant how working?

The Mechanical Biological Treatment plant is a CCC matter. Work had already started to repair the plant and it was anticipated that the plant will be up and running by the end of the year.

When waste is sent to the AmeyCespa recycling facility, recyclable material is extracted from the black bags.

- What type of plastic can be recycled at the recycling banks once the new waste collection service is introduced?

Plastic bottles will only be able to be accepted at the recycling banks. However, plastic bottles, pots, tubs and trays will be collected via the wheeled bin service.

- It was noted that the district's recycling rate was currently 34% - how this was measured?

All matter taken to the AmeyCespa recycling facility was weight, including the matter collected from the recycling banks, which provided the percentage recycling rates. The Council would obtain credits for the amount of material it recycled which would be used to fund the waste service.

- It was noted that Haddenham Parish Council purchased benches made from recycled plastic from the AmeyCespa plant which were virtually impossible to destroy, unlike the wooden benches.

The Chairman concluded by expressing appreciation to the the Project Manager (Waste Services) and for the presentation.

WNP13/06 Community Infrastructure Levy (CIL)

The Panel received a presentation from Emma Grima, Infrastructure Project Manager, ECDC on the meaningful proportion regarding CIL.

The presentation can be viewed via the following link:

http://www.eastcambs.gov.uk/sites/default/files/agendas/wnp150713ag_CILPresentation.pdf

A summary of the presentation is as follows:

- The Council introduced the Community Infrastructure Levy (CIL) on 1 February 2013.
- The levy is charged on most new development in the district.
- Proceeds from the levy will be used to assist in the provision of strategic infrastructure required to support development in the district.
- The Development Type CIL rates per square metre in East Cambridgeshire were illustrated.
- The Council was required to publish a Regulation 123 list of infrastructure that will benefit from CIL funding. For the year 2013/14 the Council, through its Annual Delivery Plan, in consultation with relevant stakeholders had prioritised the following strategic projects: Ely Leisure Centre; Littleport Secondary School and Soham Railway Station.
- The District Council was required to pass 15% of CIL receipts to the relevant Parish where the development had arisen, payments would be transferred on a 6 monthly basis to the relevant Parish in October and April each year.
- Once the Parish received the 15% CIL receipt, the Parish had full discretion on how this was used provided that it accorded with the Regulations. CIL receipts could be used to support the development of the local council's area, or any part of that area, by funding: (a) The provision, improvement, replacement, operation or maintenance of infrastructure; or (b) Anything else that is concerned with addressing the demands that development places on that area. Such as, play areas, village halls, community facilities or affordable housing.
- The Regulations required the Parish to produce an annual report that set out the Parish's: total CIL receipts; total CIL expenditure; a summary of what CIL was spent on; and the total amount of receipts retained at the end of the reported year.
- The report must be submitted to the District Council for their information; published on the Parish Council's website (where the Parish Council did not have a website, the District Council would publish the report on its website).
- The report required by the Regulations could be combined with other reports already produced by the Parish.
- If a Parish Council had not spent the receipts in accordance with the Regulations (59C) or had not spent the receipts within a five year period, the District Council could serve a notice on the Parish Council requiring it to repay some or all the money. Should this occur, the District Council was required to spend the recovered funds in the Parish's area
- If a Parish did not have any projects that they wished to spend their receipts on, or where they shared the same priorities as the District Council, it was possible for the Parish, should they wish, to agree not to receive their 'meaningful proportion' and opt to allow the District Council to spend these receipts on the infrastructure set out in the Annual Delivery Plan. For instance is a Parish had leisure as a priority it could request the District Council to put this towards the new leisure centre.
- For more information on CIL please visit the ECDC Website - www.eastcambs.gov.uk Alternatively email queries to cil@eastcambs.gov.uk. Officers were available to visit individual Parish Council's to advise on the process and procedures of CIL. If this would be helpful please contact: Emma Grima - Infrastructure Programme Manager - Emma.grima@eastcambs.gov.uk 01353 665555.

Following the conclusion of the presentation, Members asked questions/made statements and a summary of the discussions and officer responses are as follows:

- Is CIL payable on affordable housing?

No

- In response to a question it was explained that for a Parish to be entitled to a higher percentage CIL receipt it had to have a Neighbourhood Plan, which was more involved than a Parish Plan. Parishes could access Government funding to develop a Neighbourhood Plan.

It was noted that a Neighbourhood Plan took more time and money to produce. However, in return if a Parish had a Neighbourhood Plan it could access a higher percentage CIL receipt. This could be beneficial to the bigger Parishes such as the City of Ely Council.

- Deprived areas such as Little Downham should be exempt from CIL charges.

It was explained that the CIL rates had been established in line with land values and house prices within the various areas of the district. The rules governing CIL might change in the future to exclude self build projects from CIL charges.

The Chairman concluded by expressing appreciation to the Infrastructure Project Manager and for the presentation.

WNP13/07 Discussion of Neighbourhood Issues Raised by Audience and Panel Members

The following issues were raised by Parish representatives/public:

LOCATION	ISSUE OF CONCERN
Coveney and Wardy Hill	Concrete breaking up – CCC maintenance required.
Haddenham	Straw lorries – routing agreement with straw burning plant. Straw everywhere – no need to come through the village. Also issue for Wilburton. CCC has a responsibility to ensure roads are clear. However, straw was clogging up the drains. E CDC has a responsibility to ensure roads are litter free. Station road, Haddenham and in Wilburton – trees need cutting as branches sweeping straw from top of lorries. Sign at Stretham roundabout advising lorries how to get to Sutton, avoiding Wilburton and Haddenham. Grass length – needs cutting at Grunty Fen junction, dangerous.
Little Downham and Pymoor	State of roads – CCC science wrong. Roads 6 foot higher than fields. Black Bank and across parish area. CCC is not doing any maintenance. Continue with police patrols to discourage ASB in Lt Downham particularly during the school holidays Theft of diesel – police patrols required as a deterrent Footpaths not fully cut. Less than 1 cut a year. Just being left by

	CCC.
Little Thetford	Grass cutting required coming in to village, junction near caravan site Suspected drugs being dealt at Holt Fen
Mepal	Road from Earith Bridge to Willingham – bad. Is anything being done? Hosepipe ban – see 2012/13 West Neighbourhood Panel update document for details. Bus stops, new bus shelters. Young people vandalising bus shelters. Chariman to advise Police of details. Opposition in Mepal to wheelie bins.
Stretham	None
Sutton	Speeding traffic, mainly between 4am-5am and during day usually lorries along The Americas. Bury Lane footpath requires clearing.
Wentworth	None
Wilburton	Carpond Lane, no-through road, serves village primary school. Cars parking on driveways. Refuse lorry unable to gain access to collect refuse. People having to drive on footpath. Possibly yellow lines. Beresford Close – lots of litter from cars visiting takeaways. Large timber frame building (bungalow) on Witchford to Stretham road. ECDC to provide planning update. Illegal building. Wilburton Parish Council to send letter to Cllr Hunt to investigate. Speeding in Station Road, Wilburton A1123 speeding – police presence requested.
Witcham (& Wardy Hill)	Fen roads Wardy Hill to Witcham – concrete breaking up. CCC maintenance requested.
Witchford	ECDC to confirm whether alternative coloured dog waste bags are in use throughout the panel area. This approach is currently working well in Witchford. Verge side litter still not being picked up. See item 10 of panel update document for details. Nick Ball to ensure that this is being done by the Community Payback team and to provide confirmation.

General or crossing cutting issues	Cyclepath from Little Thetford to Ely roundabout – poor condition. How often are the roads swept? CCC – what are they doing to address road maintenance issues?
POLICING PRIORITIES	Speeding in Wilburton.
OTHER PRIORITIES	Road maintenance – verge building. CCC to issue report to Little Downham. Coveney Road – concrete breaking up. Straw lorries – also A142.

The Chairman referred to the Fire Service data contained within the Neighbourhood Panel Update document and assumed that the Police were aware of any issues. Inspector Ormerod noted that the two deliberate fires in Sutton in March 2013 were linked and a number of people had been arrested.

WNP12/17 Forward Agenda Plans

The Forward Agenda Plan was received.

CCC Highway representative to attend next Panel meeting to discuss highways issues.

The Chairman asked the Panel to contact her should they have any items that they wished to be added to the forward agenda plan.

The meeting closed at 9.02pm.